

**SABROOM NAGAR PANCHAYAT**

**DRESS CODE POLICY**

**FOR THE SOLID WASTE MANAGEMENT STAFF**

OFFICE OF THE  
**SABROOM NAGAR PANCHAYAT**  
SABROOM, SOUTH TRIPURA

**Introduction:**

The Sabroom Nagar Panchayat authority has taken decision to provide uniform with all the protective measures such as hand gloves, masks, caps, shoes, gumboots, uniforms, aprons etc. to all the workers engaged in Solid Waste Management and street light work.

**Objectives:**

1. To protect the workers engaged in Solide Waste Management (SWM) under Sabroom Nagar Panchayat from occupational hazards while handing Solid Waste.
2. To enhance motivation and self respect among the SWM staff of Sabroom Nagar Panchayat.
3. To import professional identity and recognition to the workers of Sabroom Nagar Panchayat engaged in SWM.
4. Ti inculcate feeling of belongingness in the mind of the SWM staff towards Sabroom Nagar Panchayat.

**Description of Dress/Uniform:**

1. **Dress for sweeping and garbage lifting SWM male staff of Sabroom Nagar Panchayat:** Half shirt and full pant (Dangri), Indigo Blue colour, Letter of Sabroom N.P or SBM/NP on left chest pocket, Fluorescent yellow band on each arm, Blue colour Cap with letter of Sabroom N.P. or SBM/NP, cloth shoe or gumboot and green cloth mask, white rubber glovefor waste lifting staff.
2. **Dress for sweeping SWM Female staff of Sabroom Nagar Panchayat:** Blue colour sari with blue blouse and a cotton blue colour apron and yellow fluorescent strips, cloth shoe, Letter of Sabroom N.P or SBM/NP on left chest, Blue colour Cap with letter of Sabroom N.P. or SBM/NP. Green cloth mask, white rubber glove for waste lifting staff. At present there are no women SWM staff in Sabroom Nagar Panchayat.
3. **Dress for the drivers of SWM vehicles of Sabroom Nagar Panchayat:** Hard helmet with letter of Sabroom N.P. or SBM/NP on front, yellow netted fluoescent apron, white fluoescent strips and letter Sabroom N.P. or SBM/NP on the back side.

### Guidelines for Dress Code:

1. It is mandatory for all the solid waste management (SWM) staff to put on the uniform and protective gears such as cap, mask, apron, shoes, hand gloves etc. daily while on the work except Sunday.
2. It shall be responsibility of the concerned SWM staff to take care of the uniform/ dress properly and keep them neat & clean.
3. No uniform is compulsory on Sunday. However those who want to wear uniform on Sunday, they are permitted.
4. No temper or any kind of modification of the uniform/ dress not permitted.
5. The uniform is permissible for only official duty and shall not be permitted for private use in any case.

### Penalties:

1. If the SWM staff is found without uniform on the duty, than Rs. 50/-(rupees fifty) shall be deducted from his/her salary for one day as penalty for denying of instruction of authority.
2. If the SWM staff temper or alter the uniform in any way, penalty of Rs. 100/- (Rupees one hundred) shall be imposed against the concerned staff. He has to purchase new uniform from Sabroom Nagar Panchayat with the actual cost which will be deducted from his/her wages.

### Power for Dress Code Policy:

1. All the powers for formulation/ alteration/ cancellation of Dress Code Policy will be vested with authority of Sabroom Nagar Panchayat.



Executive Officer  
Sabroom Nagar Panchayat  
Sabroom, South Tripura



Chairperson  
Sabroom Nagar Panchayat  
Sabroom, South Tripura