

OFFICE OF THE
SABROOM NAGAR PANCHAYAT
SABROOM, SOUTH RIPURA

PRESS NOTICE NO.13 /SBM/NP/2019-20

Dated ,Sabroom ,the 18th May' 2020.


NOTICE INVITING TENDER

The Undersigned on behalf of the Chairperson, Sabroom Nagar Panchayat, South Tripura, quotation in plain paper with sealed cover is hereby invited from the Authorized Distributor. Dealer, Govt. Supplier /PACS / Co-Operative Society for supply of the following Office equipments / materials for Sabroom Nagar Panchayat Office .Details of items are given as under:-

Sl No.	Name of Item With Specification	Quantity	Rate(Rs.)	Amount(Rs.)
1	Multicopier Machine (Model –iR 2870, High Speed, Copy, Duplex Print, Scan etc. 4 Tray) with 2KVA Stabilizer. (Band- Canon)	1(one) No.		


The sealed quotation will be received through registered post / speed post / courier service / by hand in all working day during the office hours up to 3.00 P.M. on 26th May '2020 in the office of the Executive officer, Sabroom Nagar Panchayat and to be opened on the same date i.e. on 26th May, 2020 at 4:00 pm, if possible. The Interested Tenderer may remain present during opening of sealed tenders in the office of the undersigned. The rate should be quoted both in figure and words inclusive of all taxes or taxes should be indicated separately. Any over –writing or erasing in the quotation / tender will lead it as cancelled.

Details terms and Conditions May be available in the office of the undersigned. NIT is available in the official website.


Executive officer
Sabroom Nagar Panchayat
Sabroom ,South Tripura

TERMS & CONDITION

1. The Tenders should be sealed in cover and addressed to the Executive Officer, Sabroom Nagar Panchayat as mentioned in the notice inviting tender.
2. The Tender should be filled in legibly and sealed in a cover.
3. In-complete, misleading or vague tender forms are likely to be rejected.
4. The validity of Tender shall be 6(Six) months.
5. Every tender must be accompanied by an earnest money of **Rs.5000/- (Five thousand)** pledged in the form of fixed deposit, call deposit or DD of any nationalized bank in favour of the Executive Officer, Sabroom Nagar Panchayat, otherwise tender shall be rejected. The earnest money shall be released after 6(Six) months of acceptance of rate.
6. Every tender must be accompanied by a certified copy of the Valid Trade License, Tax registration & clearance certificate issued by the appropriate authority,
7. In the event of a successful tenderer withdrawing his tender within period of its validity entire earnest money submitted shall be forfeited.
8. No advance payment will be made.
9. CGST/SGST, Other tax shall be deducted at source wherever applicable. Any exemption will be given only on the directive of commercial tax department authorities and the same will have to be obtained by the supplier.
10. Materials have to be supplied within 7(Seven) days on receipt of supply order. Warranty of materials to be provided for a period of 2(Two) years from the date of installation on manufacturing defect.
11. Service call should be attend by tenderer without delay during the warranty period.
12. The authority of Sabroom Nagar Panchayat reserved the right to accept or reject any tender full or partly including the 1st Lowest without assigning any reason thereof.




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Sabroom ,south Tripura

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Memo NO.F.2(46)-SBM/NP/2015-17/1623-29 Dated, Sabroom, the 20th March'20.

- To
- 1-3. The Editor of Dainik Sambad / Syandhan Patrika, Agartala for information & arranging publication in your news paper for one day please.
 4. The Director, Urban Development Dept. Govt. of Tripura for kind information.
 - 5-7. The Chairperson/ Vice-Chairperson/ President, PW Standing Committee of Sabroom Nagar Panchayat for kind information.
 - 8-10. The Assistant Engineer (SDO,PWD), Sabroom Nagar Panchayat / The Sr.Manager, TSECL, Sabroom/ Assistant Engineer, DWS, Sabroom for information & requested to display in notice board please.
 - 9-13. The Accounts Section/ Bill Section / Store Section / Notice Board / Office guard file of Sabroom Nagar Panchayat office.


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